

# Sales Assistant (m/f/d)

immediately in Cologne, part-time with option to full-time

## What we offer:

Short distances, open doors, fun at work, a team of motivated and competent people and all this in an extraordinary Open Workspace in the middle of the Schanzenviertel! With us, every individual can contribute their skills and passions and further develop their potential. You will work in an innovative and team-oriented environment with open communication, short decision-making processes and good options for personal development.

## These are your tasks:

- You are the telephone contact person for customers and interested parties.
- You acquire new companies by telephone and independently and thereby arouse interest in our products and services.
- In the course of your contacting you arrange presentation appointments for your colleagues. You maintain your contact data as well as follow-ups and appointments in our own CRM system sellify.
- You support the team in following up on offers and communicating with existing and prospective customers.

## What you bring with you:

- You have completed commercial training and are a strong communicator.
- You enjoy making phone calls and convincing potential customers about us and our product.
- You inspire your conversation partners with your positive and empathetic manner.
- You are sales-oriented and have a strong service mentality.
- You already have experience in telephone acquisition.
- You are a team player, well organized and have at least business fluent German.
- Solid user skills in MS Office programs, ideally even with CRM systems, make you an ideal new member for our team.

## This is us

With our own software solution sellify as a basis, we develop individual solutions for the organization of daily office tasks and managed communication. Since 2005, well-known customers from a wide range of industries and of all sizes have relied on our concepts to organize their everyday business. Our modern open workspace in a former factory complex in the Schanzenviertel offers free space for creative thinking and solution-oriented work. It is optimally accessible by bus & train and there are also sufficient parking spaces available for those arriving by car.

## Our Benefits (among others):



Working in a team



Unlimited contract



Flexitime and HomeOffice



Team events



Modern Open Workspace



Company laptop



Good transport connections

### Interest aroused?

Then we look forward to getting to know you. Simply send your complete application with your salary expectations and the earliest possible starting date by e-mail to:

[jobs@businessacts.de](mailto:jobs@businessacts.de)

Your contact person: Boris Hose

If you have any questions, please contact us at

+49 221 99 592 - 0